

## MALHOTRA GROUP PLC

### DATA SUBJECT ACCESS REQUEST (DSAR) FORM

#### DATA SUBJECT DETAILS

Name:

Daytime telephone number:

Email:

Address:

#### DETAILS OF PERSON REQUESTING THE INFORMATION (IF NOT THE DATA SUBJECT):

Are you acting on behalf of the data subject with their written authority or other legal authority (please tick)?

Yes

No

If 'yes' please state your relationship with the data subject and proof of such:

**PROOF MUST BE ENCLOSED THAT YOU ARE LEGALLY AUTHORISED TO OBTAIN THIS INFORMATION.**

*By completing this form, you are making a request under the General Data Protection Regulation (GDPR) for information held about you by the organisation that you are eligible to receive.*



# MALHOTRA

MALHOTRA GROUP PLC

Property | Care | Leisure

## REQUIRED INFORMATION (AND ANY RELEVANT DATES):

*Example: Emails between "A" and "B" from 1 May 2017 to 6 September 2017.*

## REASON WHY DATA IS REQUESTED:

*By signing below, you indicate that you are the individual named above. The organisation cannot accept requests regarding your personal data from anyone else, including family members. We may need to contact you for further identifying information before responding to your request. You warrant that you are the individual named in the form or appropriate representative and will fully indemnify us for all losses, cost and expenses if you are not.*

*Please return this form to our Data Protection Officer:*

*Paul Wright  
Malhotra House  
7-9 Groat Market  
Newcastle upon Tyne  
NE1 1UQ*

*Or email to: [paul@malhotragroup.co.uk](mailto:paul@malhotragroup.co.uk)*

*Please allow 1 month for a reply.*

**DATA SUBJECT'S SIGNATURE:**

**DATE:**

